

DEPARTMENT OF YOUTH AND SPORTS

APPLICATION FORM

INSTRUCTIONS:

1. Applicants are required to fill in this form and to be submitted with updated CV, copies of academic certificates addressed to **Director of Youth and Sports, Department of Youth and Sports, 4th Floor Ministry of Culture, Youth and Sports, Negara Brunei Darussalam.**
2. Please ensure the advertisement code is filled in.
3. Applicants is to attach the following documents with the submission of the form:
 - a) Curriculum Vitae
 - b) Academic Certificates i.e. Bachelor Degree certificate, Postgraduate qualifications, or any relevant Higher Education qualifications as listed in Section B.
 - c) Letters of Service/ Proof of Employment, as listed in Section D.
4. For applicants applying for Medical Vacancies, please also attach:
 - a) Full Medical Registration of practice after completion of Internship/Pre-registration/Foundation Training or equivalent registration.
 - b) Evidence of completion of Internship/Pre-registration/Foundation Training.
 - c) Current medical practicing license, professional practice registration or its equivalent.

DEPARTMENT OF YOUTH AND SPORTS

APPLICATION FORM

Insert Passport Photo
Here

POST APPLIED:	
ADVERTISEMENT CODE:	

A. PERSONAL DETAILS		
Name (as in your passport):		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:	Age:
Country of Birth:	Passport No:	Place of Issue:
Nationality:	Race:	Religion:
Permanent Address:		Post Code:
Mailing Address:		Post Code:
Contact No: (Home) (Mobile) (Office)	Email:	
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed		
Dependents: <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Children: (state if any) <input type="checkbox"/> Others:		Total No. of dependents: Desired Pay range per month:
SPOUSE'S DETAILS		
Name:		Birth Date:
Occupation:		Employer:

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B. ACADEMIC QUALIFICATIONS

[Bachelor Degree, Postgraduate qualifications, all relevant Higher Education qualifications and Professional Qualifications]

No	Qualifications	Result	Place of study	Type of Course (Full-time/Part time/Distance Learning)	Date Completed (D-M-Y)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

C. CURRENT EMPLOYMENT DETAILS

Status of employment	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Self-employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Currently studying: (state if any)						
Employer							
Address					Contact No		
Job Title		Employment Period		-		Salary/ Pay Rate	\$ per month

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Job Description	<p>Please provide a short summary about the work you are doing now:</p> <ul style="list-style-type: none">· Including job scopes and responsibilities.· Information about the place of employment.· Other relevant information.
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D. EMPLOYMENT HISTORY

• Please list down your job history in chronological order.

Employment Period		Job Title	Employer/Place of Work (please state private or government)	Reasons For Leaving
Start	End			

E. REFERENCES

	REFEREE #1	REFEREE #2	REFEREE #3
Name			
Job Title (Workplace)			
Relationship			
Contact No.			
Email			

F. PERSONAL STATEMENT

DEPARTMENT OF YOUTH AND SPORTS

Provide a personal statement to support your application. You may include reasons as to why you want to work in Brunei.

Available starting date if selected

G. DECLARATION & CONSENT

The above information is true to the best of my knowledge. In submitting this form, I understand that false statements will disqualify me for employment.

I understand that consideration for employment is contingent on the result of a reference and background check. Therefore, I hereby authorize the Ministry of Culture, Youth and Sports, its authorized affiliates, agents and subsidiary acting on its behalf to verify information, documentation and background verification presented in my application form including but not limited to education, employment and licenses.

The Ministry of Culture, Youth and Sports, its authorized affiliates, agents and subsidiaries acting on its behalf may investigate the truthfulness of all statements made in my application form to contact my former employers or any other persons, who can verify information provided in the form. The information/documentation may contain but is not limited to grades, dates of attendance, grade point average degree, diploma certification, employment tenure, license attained, status of license, place of issue and any other information deemed necessary to conduct verification of the information / documentation provided.

I hereby release all persons or entities requesting or supplying such information from any liability arising from such disclosure. I am willing that a photocopy of this authorisation be accepted with the same authority as the original. I further understand and acknowledge that this statement of consent will remain valid for a period of two years from the date signed.

Full Name (in BLOCK letters):

Passport / Identity Card Number:

Signature:

Date: